

# SUMMER & FALL 2020

## REGISTRATION INFORMATION

### TO ENROLL

- 1) Fill out forms
  - lesson forms
  - registration form
  - signed policy
- 2) Payment by check to N.E.M.A.
  - include student name in memo
- 2) Mail payment and forms to:

**New England Music Academy**  
**P.O. Box 707**  
**Westborough, MA 01581**

*Forms received without payment  
are considered incomplete and will be processed  
after payment is made.*

#### **PREFERENCE WILL BE GIVEN TO CONTINUING STUDENTS AS FOLLOWS**

1. Current students enrolled before June 1 continuing with their same teacher, day, and time receive top preference.
2. Current students enrolled before June 1 wanting to change either their teacher, day, time, or program.
3. Current students enrolled before June 1 who are waitlisted for a new day, time, teacher or program.
4. After June 1
  - All unregistered seats will be filled with new students and current students on a first come first served basis.
  - Tuition increases take affect.

#### **IMPORTANT COVID19 INFORMATION**

We take the safety of our students, their families, and our teachers and staff very seriously. We will continue remote lessons until it is safe to return to the classroom. On behalf of the staff and teachers, thank you for your understanding as summer and fall planning evolves. Please be prepared for continued remote learning, returning to the classroom or some combination thereof.

# FALL LESSON FORM 2020

## LET US KNOW YOUR PLANS

- 1) Check all lessons you are interested in
- 2) Return this form with registration and policy.

17 week semester begins  
 Tuesday September 8 through mid January

## PRIVATE LESSON

\$645/30 min., \$955/45 min., \$1290/60 min.

### CURRENT PRIVATE STUDENT

I want to keep my same day, time and teacher  
**I'M A CURRENT PRIVATE STUDENT REQUESTING**  
 new private lesson day, time or teacher  
 switch into Accelerated Piano Program  
 \*\* MUST FILL OUT AVAILABILITY SECTION\*\*

### NEW PRIVATE STUDENT

I'm a new student needing a day time and teacher  
 \*\* MUST FILL OUT AVAILABILITY SECTION\*\*

### AVAILABILITY

**CRICLE 3 DAYS you are available:**  
 Mon. Tues. Wed. Thurs. Fri. Sat

**CIRCLE ALL TIME BLOCKS you are available:**  
 early 3:00—6:00  
 late 6:00—8:00  
 Saturday 9:00—2:00

*You will be contacted with lesson day & time*

## ACCELERATED PIANO PROGRAM

\$645 per student / Limit 4 students per 60 minute class

### CURRENT APP STUDENT:

I want to keep my same day, time and teacher  
**I'M A CURRENT APP STUDENT REQUESTING**  
 \*\* MUST FILL OUT AVAILABILITY SECTION\*\*  
 new APP day, time or teacher  
 switch into private lesson program

### NEW APP STUDENT

I'm a new student needing a day time and teacher  
 \*\* MUST FILL OUT AVAILABILITY SECTION\*\*

### AVAILABILITY

**CRICLE 3 days you are available for lessons:**  
 Mon. Tues. Wed. Thurs. Fri. Sat.

**CIRCLE all available times:**  
 early 3:00—6:00  
 late 6:00—8:00

*You will be contacted with lesson day & time*

## NEW CLASSES

Must have a piano at home for practice.  
 Parent participation courses. No siblings.

### Beginner Music Class Book 1 \$475

#### Ages 5-7 years

Wednesday 5:00 Ms Wong—begins 9/9  
 Wednesday 6:00 Ms Alyssa—begins 9/9  
 Wednesday 7:00 Ms Alyssa—begins 9/9

### Older Beginner Music Class Book 1 \$475

#### Ages 7-10 years

Wednesday 6:00 Ms Wong—begins 9/9

### Pre-Beginner Music Class Book 1 \$475

#### Ages 4-5 years old

Saturday 10:15 Ms Alyssa—begins 9/12

## CONTINUING CLASSES

Prerequisite: Completion of prior books.

### Pre Beginner Book 2 \$298

Saturday 11:00 Ms Alyssa—begins 9/12

### Book 2 Beginner Music \$475

Tuesday 7:00 Ms Kathryn—begins 9/8

### Book 3 Beginner Music \$475

Saturday 11:00 Ms Kathryn—begins 9/12  
 Tuesday 6:00 Ms Kathryn—begins 9/8  
 Tuesday 5:00 Ms Wong—begins 9/8

### Book 3 Older Beginner \$475

Monday 7:00 Ms Wong—begins 9/14

### Book 4 Beginner Music \$475

Friday 5:45 Ms Wong—begins 9/11

### Graduation Year Semester 1—Book 5 \$475 +\$40 graduation year fee

Monday 6:00 Ms Wong—begins 9/14  
 Thursday 4:45 Ms Wong—begins 9/10  
 Thursday 6:00 Ms Becky—begins 9/10  
 Thursday 7:00 Ms Becky—begins 9/10

### Graduation Year Semester 2—Book 6 \$486

Friday 4:30 Ms Wong—begins 9/11

# SUMMER LESSON FORM 2020

Check classes you are interested in and return this form with registration and policy.  
6-week session beginning July 7—August 14

## \_\_\_\_\_ **Summer Accelerated Piano Program (8 years +)**

**\$189 per student, limit 4 students/class, 1 hour**

This program is for both beginners and non-beginners alike and fills very quickly! Students must be able to read and work independently. Parents are not required to attend but students younger than 10 may need assistance with this summer's virtual format. This is a great progression for our Beginner Music Graduates!

**Summer Session Begins 7/8**

Thursday at 6:00 1-hour class

Thursday at 7:00 1-hour class

## \_\_\_\_\_ **Summer Music Series (1 year piano experience or beginner music 6-9 years old)**

**\$189 per student, limit 6 students/class, 1 hour**

Students work in their own books at their own level for 30-40 minutes. Then the class comes together for team building theory games keeping music accomplishments strong! Students under 10 years may need parental assistance. Class size is limited.

**Summer Session Begins 7/8**

Wednesday at 4:00 1-hour class

Wednesday at 5:00, 1-hour class

6-week session; \$189 per student

## \_\_\_\_\_ **Summer Private Lessons (8 years +)**

**\$189 per student, 30 minute lesson**

Traditional private lessons to help your student stay on track or catch up this summer. Students under 10 years may need parental assistance. Call the office for availability.

Days: Wednesday—begins 7/8

Thursday—begins 7/9

Times: between 4:00 and 8:00

## **New to Beginner Music Classes?**

Here's your chance to try out our academic Beginner Music curriculum. Students learn keyboarding, beginning theory, singing, ensemble playing and ear training and more! Parents or guardians learn with their student. Students must have a keyboard for practice at home. The older beginner curriculum is different with the older beginner in mind.

## \_\_\_\_\_ **Intro to Beginner Music Classes (4 – 6 years) limit 6 students**

**Summer Session Begins 7/7**

Tuesday at 5:15, 45 minute class

6-week session; \$98 per student

## \_\_\_\_\_ **Intro to Older Beginner Music Classes (6-8 years) limit 6 students**

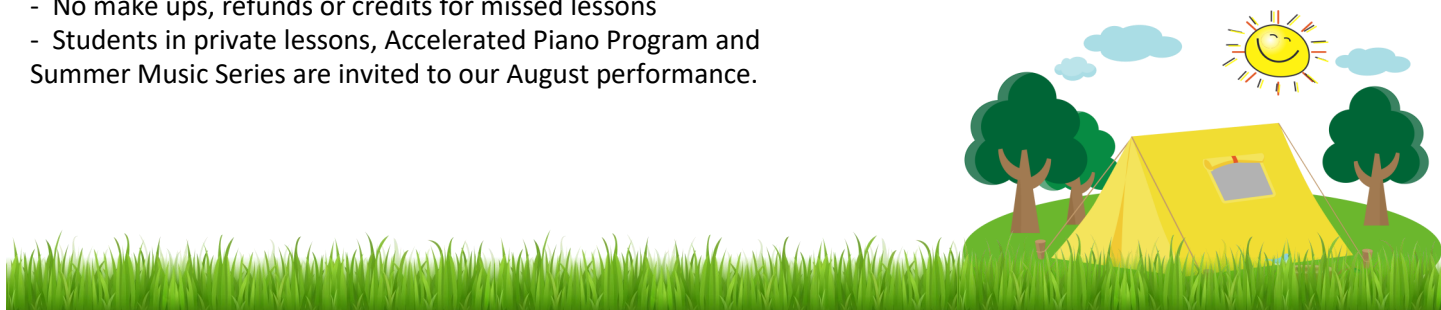
**Summer Session Begins 7/7**

Tuesday at 6:00, 45 minute class

6-week session; \$98 per student

## **SUMMER SESSION POLICIES**

- Payment is based on 5 lessons, consider your 6<sup>th</sup> lesson free
- No make ups, refunds or credits for missed lessons
- Students in private lessons, Accelerated Piano Program and Summer Music Series are invited to our August performance.





## 2020 POLICY

**Read, sign and return with registration form.**

### **EMERGENCY CANCELLATIONS:**

- When the schools in Westborough cancel classes, NEMA will be closed.  
To confirm weather cancellations:  
watch for Westborough Public Schools closure on local TV channels  
check the home page of our website [www.NEMusicAcademy.com](http://www.NEMusicAcademy.com)
- When NEMA cancels classes, one emergency cancellation per semester will be credited to your account if needed. Additional emergency cancellations beyond our control will not be made up or credited.

### **GENERAL EXPECTATIONS:**

- Please call the office if you are unable to attend your lesson so we can let your teacher know.
- Late students will be given the remainder of their lesson time.
- NEMA reserves the right to provide a substitute teacher without advance notification.
- It's your responsibility to stay informed of the academy policies, schedule and events.
- Never leave minor students and/or siblings unattended in the school or building.
- Do not allow students to run and play in the building, on the sidewalks or in the parking lot.

### **GROUP LESSON EXPECTATIONS:**

- For success on group lessons, students must be able to work cooperatively with parents, teachers and peers. Any continued disruption by one, affects everyone in the group. NEMA reserves the right to ask students to withdraw from group lessons if conditions warrant.
- No siblings please. If you are unexpectedly without care for a sibling, please let the office know.

### **WITHDRAWAL, CREDITS AND REFUNDS:**

- Families withdrawing before the first lesson will receive a full refund.
- Families withdrawing the 4<sup>th</sup> lesson or after can choose to receive:  
A 50% refund of unused tuition minus materials and fees or 100% credit of unused tuition minus materials and fees.
- Tuition credits expire the end of the following semester and are forfeited upon withdrawal.
- Tuition is paid regardless of student attendance.
- NEMA reserves the right to rescheduled or combine classes.

### **REGISTRATION AND TUITION:**

- Mail tuition to: NEMA, P.O. Box 707, Westborough MA, 01581
- Tuition payment must be made in full, by cash or personal check, to complete your registration.
- Pre-Registration for fall session in May saves you money and secures your preferred lesson day and time next fall.
- After pre-registration week, unsecured times will be offered to waitlisted and new students.
- Tuition and fees are subject to change.

Parents, legal guardians of minor students, and adult students waive the right to any legal action for any illness or injury sustained on school property resulting from participating in normal music activity or any other activity conducted by the students before, during and after class.

With enrollment, NEMA is hereby granted permission to take photographs or videos of the students and families to use for training, or in brochures, websites, social media, posters, advertisements and other promotional materials the school creates. Permission is also hereby granted for the school to copywrite such photographs in its name.

\_\_\_\_\_  
**PRINT NAME**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

### **NONREFUNDABLE FEES:**

\$40 Graduation Year Fee is due the first semester of graduation year Beginner/Older Beginner Year 3.

\$25 Returned Check Fee

Material fees included in your tuition payment are nonrefundable upon withdrawal

\$45 for Beginner Music Classes / \$25 for Pre-Beginner Music Class, Accelerated Piano Program and Private Lessons.